



# PULSE Report

## AWARDS INSTRUCTION SHEET

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In order to complete the PULSE Report using AWARDS data, agencies must run pre-set report templates in the HMIS ReportBuilder in the Profile module. These templates are preset to include the necessary data and no modifications need to be made to the templates in order to retrieve PULSE requirements. In most cases, they are also filtered to include only Emergency Shelter and Transitional Housing programs.

*For general information on using the HMIS ReportBuilder, refer to the "HMIS ReportBuilder Instruction Sheet" in Online Help.*

The following new fields have been added as options in the HMIS ReportBuilder for the purposes of the PULSE reporting needs.

- **HUD Program Type** – This field is entered for programs in the System Setup module Agency Program Information feature.
- **Newly Homeless** – This report field will display a "Yes" or "No" value based on HUD's definition of newly homeless (New clients are defined as people who: (a) entered an emergency shelter or transitional housing program during the quarter and (b) have not received any homeless residential services in the 15 months prior to the client's first program entry date during the quarter.) AWARDS looks for another program history for the client within the 15 months prior to the intake/admission date in either a Transitional Housing, Emergency Shelter or Safe Haven program. If there is such a stay recorded for the client, Newly Homeless will be No. In addition, if their Residence Prior to Program Entry recorded for the stay is either 'Emergency Shelter, including hotel or motel paid for with emergency shelter voucher' or 'Transitional housing for homeless persons (including homeless youth)' or 'Safe Haven', Newly Homeless will be No in that case as well.
- **Household Type** – This report field will display either "Household No Children," "Household Children Only" or "Household Adults and Children" and uses household data entered on the client's household information form.
- **Unaccompanied** – This report field will display a "Yes" or "No" value based on whether the client is accompanied by other household members. If they are accompanied, this value will be "No."
- **Person Type (PULSE)** - This report field will display either "Adult" or "Child" based on the client's age at admission calculated by their date of birth and admission date. If Birth Date Data Quality is not Full DOB Reported then this will consider them "Don't Know/Refused." (Note that there is also a "Person Type" field that appears on the HMIS ReportBuilder that is based on a client's current age.)

In addition, if the "Unduplicated Consumer Count" option is selected when running the report, new "Earliest" and "Latest" radio buttons appear allowing users to designate whether the earliest or latest program records should be reported on for clients are being unduplicated. By default, the latest data will be used unless specified otherwise, as will be the case in the saved report formats described below.

*Permissions required to run an HMIS ReportBuilder report are as follows:*

- *CHART ACCESS* – You must have chart access permission to the program(s) for which the report is being run.
- *DATA ENTRY / ACCESS* – You must have the “Display Any Chart Records Buttons,” and “Display Chart Records Profile Button” data entry/access permissions in order to access the Profile module in which the HMIS ReportBuilder feature is located.

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## ABOUT THIS DOCUMENT

This document is intended to guide you through the process of using the HMIS ReportBuilder to complete reports needed to complete the PULSE Report. Specific topics covered are:

- *Entering or Updating Data in Tab C* – Learn how to enter or update data in Tab C of the Pulse Report. Page **2**
- *Entering or Updating Data in Tab D* – Learn how to enter or update data in Tab D of the Pulse Report. Page **6**
- *Entering or Updating Data in Tabs E, F and G* – Learn to enter or update data in Tabs E, F and G of the Pulse Report. Page **9**

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## ENTERING OR UPDATING DATA IN TAB C

This procedure will guide you through retrieving the data needed to complete Tab C – All Clients on the PULSE Report, as well as depict where to enter the correct data on the HUD website.

To enter or update data in Tab C, complete the following steps:

1. From the *AWARDS Opening Menu* page, click **Profile**. The *Consumer/Program Profile* menu page is displayed.
2. Click the **Program** drop-down arrow and select the individual program for which the report is to be run, or select a group of programs using one of the available “All” selections.
3. Click **HMIS ReportBuilder**. The *Report Settings* page is displayed.

This page contains date range selections, as well as a list of any saved report formats to which you have access.

4. Click the **Roster Date Range** drop-down arrow and select “In Program.”

- By default, the report only looks for clients with program histories for today's date. In the **From** and **To** fields, make changes to that default date range as necessary (using mm/dd/yyyy format). For the purposes of the PULSE Report, the same date should be entered in the **From** and **To** fields, and that date should be the last Wednesday of the quarter being reported on.
- Click the **Select a saved report format:** drop-down arrow and select "PULSE Report – Tab C."
- Click **CONTINUE**. The HMIS ReportBuilder report is generated and displayed.
- To print the report (if needed) click **File** on the Internet browser's menu bar and select **Print**. Adjust the printer settings as necessary, and then click **Print**.
- Locate the distinct counts in the individual detail table and pull the following data into the PULSE Report. Read down the table from top to bottom. The "Distinct" counts that appear in the Household ID column will provide the data needed for the "Number of Households" fields. Enter the numbers for Emergency Shelter and Transitional Housing for the appropriate Household Type as shown in this depiction.

The HMIS ReportBuilder only displays data sets in a summary table if corresponding data exists in the report. If your summary tables are missing any of these data sets, it means that the program or program group selected does not contain data of that type during the reporting date range, and you should enter zeros in the corresponding fields on the PULSE Report.

The image shows two tables side-by-side. The left table is a summary table with columns for HUD Program Type, Household Type, and Household ID. The right table is a summary table titled "C. Quarterly Point-In-Time Count of ALL Sheltered Clients" with columns for Sheltered (Emergency, Transitional) and Total. Arrows point from the "Distinct" counts in the left table to the "Number of Households" fields in the right table.

HUD Program Type	Household Type	Household ID
Emergency Shelter	Household Adults and Children	20492
		<b>Distinct: 103</b>
	Household Children Only	67930
		<b>Distinct: 6</b>
	Household No Children	44966
		<b>Distinct: 531</b>
Transitional Housing	Household Adults and Children	18395
		<b>Distinct: 110</b>
	Household Children Only	118373948
		<b>Distinct: 6</b>
	Household No Children	68229
		<b>Distinct: 164</b>

  

C. Quarterly Point-In-Time Count of ALL Sheltered Clients			
Persons in Households with at least one Adult and one Child <sup>2</sup>	Sheltered		Total
	Emergency	Transitional	
Number of Households	103	110	213
Adults in Families			0
Children in Families			0
Missing this Information <sup>4</sup>			0
Number of Persons	0	0	0
Persons in Households with only Children <sup>2</sup>	Sheltered		Total
	Emergency	Transitional	
Number of Households	6	6	12
Unaccompanied Children			0
Children in Households with Only Children			0
Missing this Information <sup>4</sup>			0
Number of Persons (Age 17 and Under)	0	0	0
Persons in Households without Children <sup>2</sup>	Sheltered		Total
	Emergency	Transitional	
Number of Households	531	164	695
Individual Adult Males			0
Individual Adult Females			0
Missing this Information <sup>4</sup>			0
Number of Persons (Adults)	0	0	0

10. Locate the summary tables at the bottom of the report and pull the following data into the PULSE Report:

If you see that your Household Type column reports a "No Data" value, this indicates a possible data-entry error and data should be evaluated to ensure all required fields at admission were completed and all clients are being counted. (See the following screen shots for an example of this.)

The HMIS ReportBuilder only displays data sets in a summary table if corresponding data exists in the report. If your summary tables are missing any of these data sets, it means that the program or program group selected does not contain data of that type during the reporting date range, and you should enter zeros in the corresponding fields on the PULSE Report.

*For example, if your "Person Type (PULSE)" summary table does not contain a column for "Don't Know/Refused" then you should enter 0 in the "Missing this Information" PULSE fields.*

*If your Gender summary table contains columns for Transgendered Male or Transgendered Female, those values should be added to the Male and Female values respectively, and the sum should be reported.*

HOUSEHOLD TYPE	HUD PROGRAM TYPE	PERSON TYPE (PULSE)			TOTAL
		Adult	Child	Don't Know/Refused	
-No Data-	Emergency Shelter	0	1	0	1
	TOTAL	0	1	0	1
Household Adults and Children	Emergency Shelter	102	165	16	283
	Transitional Housing	100	120	43	263
	TOTAL	202	285	59	546
Household Children Only	Emergency Shelter	0	8	0	8
	Transitional Housing	0	5	0	5
	TOTAL	0	13	0	13
Household No Children	Emergency Shelter	490	1	91	582
	Transitional Housing	125	5	30	160
	TOTAL	615	6	121	742
TOTAL		817	305	180	1302

HOUSEHOLD TYPE	HUD PROGRAM TYPE	UNACCOMPANIED		TOTAL
		No	Yes	
-No Data-	Emergency Shelter	0	1	1
	TOTAL	0	1	1
Household Adults and Children	Emergency Shelter	283	0	283
	Transitional Housing	263	0	263
	TOTAL	546	0	546
Household Children Only	Emergency Shelter	6	2	8
	Transitional Housing	0	5	5
	TOTAL	6	7	13
Household No Children	Emergency Shelter	4	578	582
	Transitional Housing	0	160	160
	TOTAL	4	738	742
TOTAL		556	746	1302

HOUSEHOLD TYPE	HUD PROGRAM TYPE	GENDER			TOTAL
		Don't Know	Female	Male	
-No Data-	Emergency Shelter	0	1	0	1
	TOTAL	0	1	0	1
Household Adults and Children	Emergency Shelter	0	169	114	283
	Transitional Housing	0	170	93	263
	TOTAL	0	339	207	546
Household Children Only	Emergency Shelter	0	3	5	8
	Transitional Housing	0	3	2	5
	TOTAL	0	6	7	13
Household No Children	Emergency Shelter	2	166	414	582
	Transitional Housing	0	73	87	160
	TOTAL	2	239	501	742
TOTAL		2	585	715	1302

### PULSE for CO-189 - CoC for Foothold Test

Reporting Quarter: 2011 Quarter 2 (4/1/2011 - 6/30/2011) | Date of Annual PIT Count: No PIT Count applies to this quarter | Save

Date of One-Day Quarterly Count: 4/27/2011 | Populations in PIT Count: n/a | Hide Error Messages | Print Errors

- A. Annual PIT
- B. HMIS Coverage
- C. All Clients
- D. New Clients
- E. Status
- F. Prior Arrangement
- G. Stability

#### C. Quarterly Point-In-Time Count of ALL Sheltered Clients

Persons in Households with at least one Adult and one Child <sup>a</sup>	Sheltered		Total
	Emergency	Transitional	
Number of Households			0
Adults in Families	102	100	202
Children in Families	165	120	285
Missing this Information <sup>d</sup>	16	43	59
Number of Persons	283	263	546

  

Persons in Households with only Children <sup>b</sup>	Sheltered		Total
	Emergency	Transitional	
Number of Households			0
Unaccompanied Children	2	5	7
Children in Households with Only Children	6	0	6
Missing this Information <sup>d</sup>	0	0	0
Number of Persons (Age 17 and Under)	8	5	13

  

Persons in Households without Children <sup>c</sup>	Sheltered		Total
	Emergency	Transitional	
Number of Households			0
Individual Adult Males	414	87	501
Individual Adult Females	166	73	239
Missing this Information <sup>d</sup>	2	0	2
Number of Persons (Adults)	582	160	742

The process of entering/updating data in Tab C is now complete.

## ENTERING OR UPDATING DATA IN TAB D

This procedure will guide you through retrieving the data needed to complete Tab D – New Clients on the PULSE Report, as well as depict where to enter the correct data on the HUD website.

To enter or update data in Tab D, complete the following steps:

1. From the *AWARDS Opening Menu* page, click **Profile**. The *Consumer/Program Profile* menu page is displayed.
2. Click the **Program** drop-down arrow and select the individual program for which the report is to be run, or select a group of programs using one of the available "All" selections.
3. Click **HMIS ReportBuilder**. The *Report Settings* page is displayed.

This page contains date range selections, as well as a list of any saved report formats to which you have access.

4. Click the **Roster Date Range** drop-down arrow and select "In Program."
5. By default, the report only looks for clients with program histories for today's date. In the **From** and **To** fields, make changes to that default date range as necessary (using mm/dd/yyyy format). For the purposes of the PULSE Report, the dates for the quarter being reported on should be entered in the **From** and **To** fields (ex, 04/01/2011 – 06/30/2011).
6. Click the **Select a saved report format:** drop-down arrow and select "PULSE Report – Tab D."
7. Click **CONTINUE**. The HMIS ReportBuilder report is generated and displayed.
8. To print the report (if needed) click **File** on the Internet browser's menu bar and select **Print**. Adjust the printer settings as necessary, and then click **Print** to complete the printing process.
9. Locate the distinct counts in the individual detail table and pull the following data into the PULSE Report. Read down the table from top to bottom. The "Distinct" counts that appear in the Household ID column will provide the data needed for the "Number of Households" fields. Enter the numbers for Emergency Shelter and Transitional Housing for the appropriate Household Type as shown in the depiction on page 3.

The HMIS ReportBuilder only displays data sets in a summary table if corresponding data exists in the report. If your summary tables are missing any of these data sets, it means that the program or program group selected does not contain data of that type during the reporting date range, and you should enter zeros in the corresponding fields on the PULSE Report.

10. Locate the summary tables at the bottom of the report and pull the following data into the PULSE Report:

This set of summary tables is not set to filter in only Emergency Shelter or Transitional Housing data only. If other program types appear in your summary tables, disregard those and only use the Emergency Shelter and Transitional Housing data.

If you see that your Household Type column reports a "No Data" value, this indicates a possible data-entry error and data should be evaluated to ensure all required fields at admission were completed and all clients are being counted. (See the following screen shots for an example of this.)

The HMIS ReportBuilder only displays data sets in a summary table if corresponding data exists in the report. If your summary tables are missing any of these data sets, it means that the program or program group selected does not contain data of that type during the reporting date range, and you should enter zeros in the corresponding fields on the PULSE Report.

*For example, if your "Person Type (PULSE)" summary table does not contain a column for "Don't Know/Refused" then you should enter 0 in the "Missing this Information" PULSE fields.*

*If your Gender summary table contains columns for Transgendered Male or Transgendered Female, those values should be added to the Male and Female values respectively, and the sum should be reported.*

HOUSEHOLD TYPE	HUD PROGRAM TYPE	PERSON TYPE (PULSE)			TOTAL
		Adult	Child	Don't Know/Refused	
-No Data-	Emergency Shelter	0	1	0	1
	TOTAL	0	1	0	1
Household Adults and Children	Emergency Shelter	109	183	25	317
	Services Only Program	0	14	0	14
	Transitional Housing	96	124	37	257
	TOTAL	205	321	62	588
Household Children Only	Emergency Shelter	0	9	0	9
	Transitional Housing	0	5	0	5
	TOTAL	0	14	0	14
Household No Children	Emergency Shelter	518	0	57	575
	Transitional Housing	96	2	18	116
	TOTAL	614	2	75	691
<b>TOTAL</b>		<b>819</b>	<b>338</b>	<b>137</b>	<b>1294</b>

HOUSEHOLD TYPE	HUD PROGRAM TYPE	UNACCOMPANIED		TOTAL
		No	Yes	
-No Data-	Emergency Shelter	0	1	1
	TOTAL	0	1	1
Household Adults and Children	Emergency Shelter	317	0	317
	Services Only Program	14	0	14
	Transitional Housing	257	0	257
	TOTAL	588	0	588
Household Children Only	Emergency Shelter	6	3	9
	Transitional Housing	0	5	5
	TOTAL	6	8	14
Household No Children	Emergency Shelter	4	571	575
	Transitional Housing	0	116	116
	TOTAL	4	687	691
<b>TOTAL</b>		<b>598</b>	<b>696</b>	<b>1294</b>

HOUSEHOLD TYPE	HUD PROGRAM TYPE	GENDER			TOTAL
		Don't Know	Female	Male	
-No Data-	Emergency Shelter	0	1	0	1
	TOTAL	0	1	0	1
Household Adults and Children	Emergency Shelter	0	195	122	317
	Services Only Program	0	8	6	14
	Transitional Housing	0	162	95	257
	TOTAL	0	365	223	588
Household Children Only	Emergency Shelter	0	3	6	9
	Transitional Housing	0	3	2	5
	TOTAL	0	6	8	14
Household No Children	Emergency Shelter	2	174	399	575
	Transitional Housing	0	55	61	116
	TOTAL	2	229	460	691
<b>TOTAL</b>		<b>2</b>	<b>601</b>	<b>691</b>	<b>1294</b>

### PULSE for CO-189 - CoC for Foothold Test

Reporting Quarter: 2011 Quarter 2 (4/1/2011 - 6/30/2011) | Date of Annual PIT Count: No PIT Count applies to this quarter | Save

Date of One-Day Quarterly Count: 4/27/2011 | Populations in PIT Count: n/a | Hide Error Messages | Print Errors

A. Annual PIT | B. HMIS Coverage | C. All Clients | **D. New Clients** | E. Status | F. Prior Arrangement | G. Stability

#### D. Quarterly 3-Month Count on NEW Sheltered Clients<sup>3</sup>

Persons in Households with at least one Adult and one Child <sup>2</sup>	Sheltered		Total
	Emergency	Transitional	
Number of Households	<input type="text"/>	<input type="text"/>	0
Adults in Families	109	96	205
Children in Families	183	124	307
Missing this Information	25	37	62
Number of Persons	317	257	574

  

Persons in Households with only Children <sup>5</sup>	Sheltered		Total
	Emergency	Transitional	
Number of Households	<input type="text"/>	<input type="text"/>	0
Unaccompanied Children	3	5	8
Children in Households with Only Children	6	0	6
Missing this Information	0	0	0
Number of Persons (Age 17 and Under)	9	5	14

  

Persons in Households without Children <sup>4</sup>	Sheltered		Total
	Emergency	Transitional	
Number of Households	<input type="text"/>	<input type="text"/>	0
Individual Adult Males	399	61	460
Individual Adult Females	174	55	229
Missing this Information	2	0	2
Number of Persons (Adults)	575	116	691

The process of entering/updating data in Tab D is now complete.

## ENTERING OR UPDATING DATA IN TABS E, F AND G

This procedure will guide you through retrieving the data needed to complete Tab E – Status, Tab F – Prior Arrangement and Tab G - Stability on the PULSE Report, as well as depict where to enter the correct data on the HUD website.

To enter or update data in Tabs E, F and G, complete the following steps:

1. From the *AWARDS Opening Menu* page, click **Profile**. The *Consumer/Program Profile* menu page is displayed.
2. Click the **Program** drop-down arrow and select the individual program for which the report is to be run, or select a group of programs using one of the available "All" selections.
3. Click **HMIS ReportBuilder**. The *Report Settings* page is displayed.

This page contains date range selections, as well as a list of any saved report formats to which you have access.

4. Click the **Roster Date Range** drop-down arrow and select "In Program."
5. By default, the report only looks for clients with program histories for today's date. In the **From** and **To** fields, make changes to that default date range as necessary (using mm/dd/yyyy format). For the purposes of the PULSE Report, the dates for the quarter being reported on should be entered in the **From** and **To** fields (ex, 04/01/2011 – 06/30/2011).
6. Click the **Select a saved report format:** drop-down arrow and select "PULSE Report – Tabs E, F, G."
7. Click **CONTINUE**. The HMIS ReportBuilder report is generated and displayed.
8. To print the report (if needed) click **File** on the Internet browser's menu bar and select **Print**. Adjust the printer settings as necessary, and then click **Print** to complete the printing process.
9. Locate the summary tables and pull the following data into the PULSE Report:

HOUSEHOLD TYPE	HUD PROGRAM TYPE	VETERAN?				TOTAL
		-No Data-	Don't Know	No	yes	
Household Adults and Children	Emergency Shelter	0	0	109	1	110
	Transitional Housing	1	1	94	0	96
	<b>TOTAL</b>	1	1	203	1	206
Household No Children	Emergency Shelter	0	16	478	23	517
	Transitional Housing	0	0	91	5	96
	<b>TOTAL</b>	0	16	569	28	613
<b>TOTAL</b>		1	17	772	29	819

For the data required in the "Missing this Information" fields, add the corresponding "No Data" and "Don't Know" values that appear on the summary table.

A. Annual PIT | B. HMIS Coverage | C. All Clients | D. New Clients | E. Status | F. Prior Arrangement | G. Stability

### E. Quarterly Count of New Clients by Veteran and Disability Status<sup>2</sup>

Veteran Status New Adult Clients Only			
Adults in Households without Children	Sheltered		Total
	Emergency	Transitional	
Veteran	23	5	28
Not A Veteran	478	91	569
Missing this Information	16	0	16
<b>Total</b>	517	96	613

  

Adults in Households with Children			
Adults in Households with Children	Sheltered		Total
	Emergency	Transitional	
Veteran	1	0	1
Not A Veteran	109	94	203
Missing this Information	0	2	2
<b>Total</b>	110	96	206

  

<b>Total Adults</b>	627	192	819
<b>Total Adult Veterans</b>	24	5	29

HOUSEHOLD TYPE	HUD PROGRAM TYPE	DISABLING CONDITION							TOTAL	
		Don't know	No	Yes	Yes - Chronic physical illness or disability	Yes - Developmental disability	Yes - Diagnosable substance use disorder	Yes - Dually diagnosed		Yes - Serious mental illness
Household Adults and Children	Emergency Shelter	0	107	2	0	0	0	0	1	110
	Transitional Housing	2	89	0	1	1	2	1	0	96
	<b>TOTAL</b>	2	196	2	1	1	2	1	1	206
Household No Children	Emergency Shelter	13	398	60	9	3	23	3	8	517
	Transitional Housing	3	60	4	4	3	8	3	11	96
	<b>TOTAL</b>	16	458	64	13	6	31	6	19	613
<b>TOTAL</b>		18	654	66	14	7	33	7	20	819

For the data required in the "Disabled" fields, add the corresponding "Yes" value to any other "Yes - [detail]" values that appear on the summary table.

The process of entering/updating data in Tab E is complete.

### Disability Status New Adult Clients Only

Adults in Households without Children			
Adults in Households without Children	Sheltered		Total
	Emergency	Transitional	
Disabled	106	33	139
Not Disabled	398	60	458
Missing this Information	13	3	16
<b>Total</b>	517	96	613

  

Adults in Households with Children			
Adults in Households with Children	Sheltered		Total
	Emergency	Transitional	
Disabled	3	5	8
Not Disabled	107	89	196
Missing this Information	0	2	2
<b>Total</b>	110	96	206

  

<b>Total Adults</b>	627	192	819
<b>Total Adults Disabled</b>	109	38	147

HOUSEHOLD TYPE	HUD PROGRAM TYPE	RESIDENCE PRIOR TO PROGRAM ENTRY																		TOTAL	
		-No Data-	Don't Know	Foster care home or foster care group home	Hospital (non-psychiatric)	Hotel or motel paid for without emergency shelter voucher	Jail, prison or juvenile detention facility	Other	Owned by client, no ongoing housing subsidy	Owned by client, with ongoing housing subsidy	Permanent supportive housing for formerly homeless persons (such as SHP, S+C, or SRO Mod Rehab)	Place not meant for habitation (e.g., a vehicle, an abandoned building, bus/train/subway station/airport or anywhere outside)	Psychiatric hospital or other psychiatric facility	Refused	Rental by client, no ongoing housing subsidy	Rental by client, with VASH housing subsidy	Rental by client, with other (non-VASH) ongoing housing subsidy	Staying or living in a family member's room, apartment, or house	Staying or living in a friend's room, apartment, or house		Substance abuse treatment facility or detox center
Household Adults and Children	Emergency Shelter	0	1	0	0	0	0	2	0	0	0	0	0	0	64	1	6	22	13	0	109
	Transitional Housing	1	4	0	0	0	0	1	3	0	1	2	0	0	10	0	7	55	10	1	95
	<b>TOTAL</b>	<b>1</b>	<b>5</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>3</b>	<b>3</b>	<b>0</b>	<b>1</b>	<b>2</b>	<b>0</b>	<b>0</b>	<b>74</b>	<b>1</b>	<b>13</b>	<b>77</b>	<b>23</b>	<b>1</b>	<b>204</b>
Household No Children	Emergency Shelter	0	10	1	1	6	69	58	7	3	2	14	3	1	63	5	6	150	96	22	517
	Transitional Housing	0	2	0	2	0	29	4	2	0	0	2	0	0	4	1	2	30	11	7	96
	<b>TOTAL</b>	<b>0</b>	<b>12</b>	<b>1</b>	<b>3</b>	<b>6</b>	<b>98</b>	<b>62</b>	<b>9</b>	<b>3</b>	<b>2</b>	<b>16</b>	<b>3</b>	<b>1</b>	<b>67</b>	<b>6</b>	<b>8</b>	<b>180</b>	<b>107</b>	<b>29</b>	<b>613</b>
<b>TOTAL</b>	<b>1</b>	<b>17</b>	<b>1</b>	<b>3</b>	<b>6</b>	<b>98</b>	<b>65</b>	<b>12</b>	<b>3</b>	<b>3</b>	<b>18</b>	<b>3</b>	<b>1</b>	<b>141</b>	<b>7</b>	<b>21</b>	<b>257</b>	<b>130</b>	<b>30</b>	<b>817</b>	

A. Annual PIT | B. HMIS Coverage | C. All Clients | D. New Clients | E. Status | F. Prior Arrangement | G. Stability

### F. Quarterly Count of New Clients by Living Arrangement Prior to Program Entry\*

Living Arrangement	Adults in Households without Children		Adults in Households with Children		Total
	Emergency	Transitional	Emergency	Transitional	
Emergency Shelter	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	0
Transitional Housing	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	0
Permanent Supportive Housing	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	0
Psychiatric Facility	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	0
Substance Abuse Treatment Center or Detox	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	0
Hospital (non-psychiatric)	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	0
Jail, Prison, or Juvenile Detention	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	0
Rented Housing Unit	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	0
Owned Housing Unit	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	0
Staying with Family	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	0
Staying with Friends	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	0
Hotel or Motel (no voucher)	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	0
Foster Care Home	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	0
Place Not Meant for Human Habitation	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	0
Other Living Arrangement	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	0
Missing this Information	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	0
Total Persons	0	0	0	0	0
Total ES Persons	0				
Total TH Persons	0				

Use this chart when entering values from the summary table to the report. An asterisk (\*) indicates multiple values on the summary table, and those values should be added together to arrive at the PULSE data for the report field.

PULSE Report Field:	Summary Table Values to Use:
Emergency Shelter	Emergency Shelter
Transitional Housing*	Transitional Housing for Homeless Safe Haven
Permanent Supportive Housing	Permanent Housing for formerly homeless (such as SHP, S+C, or SRO Med Rehab)
Psychiatric Facility	Psychiatric Hospital or other psychiatric facility
Substance Abuse Treatment Center or Detox	Substance Abuse Treatment Center or Detox Center
Hospital (non-psychiatric)	Hospital (non-psychiatric)
Jail, Prison, or Juvenile Detention	Jail, Prison or Juvenile Detention Facility
Rented Housing Unit*	Rental by client, with VASH Housing Subsidy Rental by client, with other (non-VASH) housing subsidy Rental by client, no ongoing housing subsidy
Owned Housing Unit*	Owned by client, with ongoing housing subsidy Owned by client, no ongoing housing subsidy
Staying with Family	Staying or living in a family member's room, apartment or house
Staying with Friends	Staying or living in a friend's room, apartment or house
Hotel or Motel (no voucher)	Hotel or motel paid for without emergency shelter voucher
Foster Care Home	Foster care home or foster care group home
Place Not Meant for Human Habitation	Place not meant for habitation
Other Living Arrangement	Other
Missing this Information*	Don't Know Refused

HOUSEHOLD TYPE	HUD PROGRAM TYPE	LENGTH OF STAY AT PREVIOUS RESIDENCE								TOTAL
		-No Data-	Don't Know	More than one week, but less than one month	More than three months, but less than one year	One to three months	One week or less	One year or longer	Refused	
Household Adults and Children	Emergency Shelter	0	5	2	13	7	1	81	0	109
	Transitional Housing	1	14	3	15	11	3	49	0	96
	<b>TOTAL</b>	1	19	5	28	18	4	130	0	205
Household No Children	Emergency Shelter	0	31	37	128	67	26	227	2	518
	Transitional Housing	0	7	2	21	7	4	55	0	96
	<b>TOTAL</b>	0	38	39	149	74	30	282	2	614
<b>TOTAL</b>		1	57	44	177	92	34	412	2	819

For the data required in the "Missing this Information" fields, add the corresponding "No Data," "Don't Know" and "Refused" values that appear on the summary table.

### PULSE for CO-189 - CoC for Foothold Test

Reporting Quarter: 2011 Quarter 2 (4/1/2011 - 6/30/2011) | Date of Annual PIT Count: No PIT Count applies to this quarter | [Data Saved.](#) [Save](#)

Date of One-Day Quarterly Count: 4/27/2011 | Populations in PIT Count: n/a | [Hide Error Messages](#) [Print Errors](#)

A. Annual PIT | B. HMIS Coverage | C. All Clients | D. New Clients | E. Status | F. Prior Arrangement | G. Stability

#### G. Quarterly Count of New Clients by Stability of Living Arrangement Prior to Program Entry<sup>#</sup>

Stability	Adults in Households without Children		Adults in Households with Children		Total
	Emergency	Transitional	Emergency	Transitional	
One week or less	26	4	1	3	34
More than one week, but less than a month	37	2	2	3	44
One to three months	67	7	7	11	92
More than three months, but less than a year	128	21	13	15	177
One year or longer	227	55	81	49	412
Missing this information	33	7	5	15	60
<b>Total Persons</b>	<b>518</b>	<b>96</b>	<b>109</b>	<b>96</b>	<b>819</b>
Total ES Persons	627				
Total TH Persons	192				

The process of entering/updating data in Tab G is complete.